Action Items

1. Upload all events and Masters Teas to ycc.yale.edu/campus-calendar
2. Update your bio on Trello with name, position, email, and phone number
3. Fill out preferences and send to Kyle, YCC VP

Attendance

Excused Absence
1. Kristoffer Acuña (TD ’17)
2. Ewurama Okai (DC ’17)

Unexcused Absence - None

Minutes

1. Meeting Start – 4:00 PM
   a. Hope everyone enjoyed and got to know each other at initiation
   b. Congrats to Eboard for organizing it
   c. Overview of agenda
2. Fall Semester Events Schedule
   a. Eli - overview of events
   b. September
   c. Every Saturday – Farm Tours
   d. 9/25 – Football Chalk Talk
   e. October
   f. 10/12 – Inauguration Party
   g. 10/13 – Inauguration Block Party
   h. 10/18 Commons Dance
   i. TBA – Last Comic Standing
   j. November
   k. 11/2 – Fall Show
      i. Comedian in Woolsey
   l. 11/22 – H-Y Commons Party
   m. What would you do for a Wenzel
      i. Competition where students submit photos with wenzels for winner to get a year of wenzels
3. Campus Calendar Campaign
   a. Campus wide email
   b. Posters – reps hang up
      i. Assignments later tonight
      ii. Hang Sunday night
Yale College Council – Council of Representatives Meeting
Saturday, September 21, 2013; Meeting One

c. Video
   i. Sent in campus wide
   ii. Share on Facebook

d. Andrew – 1 Rep per each college will collect Masters Teas for this week

4. Present Kick-off Projects

5. Assignment types
   a. Public Projects
   b. Tasks/Organizational Projects
      i. Examine feasibility of a policy project
      ii. Coordinate internal affair
      iii. Constitution review
      iv. Retreat
      v. Publicity Campaign

6. Organizational
   a. Restructure & Recruitment: P&D, Events, Business, Programming
      i. Expanding the organization – more non-elected spots to encourage participation
      ii. Bring UOC under YCC
   b. Redesign Website
      i. Website more updated and looks better than last year
      ii. Tell Andrew your suggestions
   c. Institutional Memory
      i. Past there was not much memory of tasks between years
   d. Task Management Platform
      i. Trello allows us to both manage tasks and have institutional memory between years
   e. YCC Constitution
      i. Incorporate structural changes in Constitution
      ii. Council will need to vote for changes – 2/3 majority
   f. Student Activities Fee
      i. YCC’s budget comes from Student Activities Fee (optional $75)
      ii. Stayed $75 for the past 5 years
      iii. Tuition and inflation risen, but not the fee
         1. Costs of artists and Yale reservations have gone up
      iv. Decreased power of YCC budget
      v. Business team will look into sponsors to augment budget
      vi. May be unpopular, but we will plan best way to cover it
      vii. Should SAF be included in financial aid
      viii. Only school where fee is optional
      ix. Ivy League average is $196
      x. Kevin – how many people opt out?
         1. Ben – will get statistics. Around 10-15% of students
         2. Danny – 380 students opted out last year
         3. Kyle – need to plan on how to prevent opt outs
   g. Room Renovation
      i. Room in the basement of Bingham
ii. Look into the cost of renovation and make it better
7. Academics (bolded tasks are for representatives)
   a. Review STEM Experience
      i. Science and Engineering Sub-Committee
      ii. Evaluated the state of STEM at Yale
         1. David is polishing for release
   b. Adjust Academic Calendar
      i. Added Fall Break
      ii. Made Winter Break longer
      iii. Shortened Reading and Exam period
      iv. Also added 7 pm exams
      v. Made a proposal last year – but Salovey didn’t want dramatic change in first year
      vi. Will make new recommendations
   c. Monitor Grade Policy Recommendations
      i. Dean’s Committee looked into grading policies
         1. Proposed changing grading to numerical system plus recommended quotas
         2. Sparked student outcry
         3. No students on the committee
      ii. YCC and protesting students pressured committee to putting two students on the committee
   d. Computer Science Offerings
      i. Not enough practical courses
   e. Pre-med Advising System
      i. Only 2 pre-med advisors
   f. TA Quality & Grading Variance
      i. Looking to see how this project could be approached
   g. Adjust Deadline for Final Papers
      i. All final papers are due on the last day of reading period
      ii. Compression of reading period has made this stressful
      iii. Need papers to be due on the last day of final exams
   h. Secondary Concentrations
      i. (Minors)
      ii. Will take probably 4 years to accomplish
      iii. Yale only Ivy to not offer secondary concentrations
      iv. Need to set groundwork
   i. Language Certificates
   j. Pre-registration Regulations
      i. Streamline pre-registration
   k. Guidelines for Readings
      i. Large discrepancy between amounts of reading and how much guidance they give
      ii. Princeton did large survey and gave out guidelines to professors
   l. Final Exams 50% Cap
      i. Admin thought they had policy, but found out they didn’t
ii. Asked YCC to figure out need for the policy

m. **Finals conflict with Saturday**
   i. Observant Jewish students have conflict

n. **Classes with Field/On-site Components**
   i. Courses with on-site are awesome
   ii. Administration should try to expand the number of offerings
   iii. Expectation that each student will have one course with an on-site/field component

o. **Student Panels on Majors for Freshmen**
   i. In addition to freshman open house with DUS
   ii. Panels at the start of freshmen year to help with initial planning

p. **OISS: American Politics Prep**
   i. International students to have some sort of orientation on American politics and history

8. University Services (bolded tasks are for representatives)
   a. **Post Office**
      i. Not much that can be done
      ii. Federal service
      iii. Can’t volunteer or would violate labor contracts
   b. **Review Mental Health Services (Follow up)**
      i. Last year mental health team did in-depth investigation of mental health
      ii. Availability of services
      iii. University rhetoric
      iv. Proposal to be published in around a week and a half
      v. Need representative to follow-up
   c. **Printing Stipend**
      i. Some students have been asked
      ii. May not be feasible or necessary
      iii. Will investigate especially compared to other schools
   d. **Bike Share Improvements**
      i. Last year launched bike share program with Yale
      ii. Need to look into how to improve
   e. **Review Meal Plans**
      i. Some plans cost more than buying each meal separately
      ii. Yale Dining very helpful and ready to work with reps
   f. **Review Campus Wheelchair Accessibility**
      i. Campus is not very accessible for wheelchairs
      ii. Need to start process by conducting basic survey to find out access problems
   g. **Office of Disabilities Note-takers System**
      i. Office of Disabilities offers note-taking service for people who can’t take notes in class
      ii. Not much quality assurance
      iii. People who are assigned to take notes don’t always take good notes
iv. Columbia has fantastic system in place
h. Buttery Swipes
   i. Use your ID to purchase buttery items
i. Key Tag Program
   i. Attached to your keys so that if they are lost they will be returned
j. Advertise University Services
   i. Some services exist, but students don’t know
   ii. Dining; Health; UCS; Systems
k. Financial Aid Adjustments
   i. Start task-force to look at different issues in financial aid
   ii. Will need to examine what exists at peer institutions
   iii. Work with Dean of Financial aid
   iv. Student Activities Fee; Family Size; Student Contribution

9. Student Life (bolded tasks are for representatives)
a. Campus Calendar
   i. Launch on Monday
b. Move out Deadline
   i. Move out deadline very shortly after last final
   ii. Not enough time to pack up all belongings and move out
   iii. Find informal solution for this year
   iv. More long-term solution after this year
c. Alcohol Policies
   i. Follow up on report from last year
d. Student Center
   i. Rep working with GSA and GPSS to create unified proposal for a student center
e. Sophomore Gender Neutral Housing
   i. Came up with a proposal for a limited solution
f. Dorm Access
   i. Look into opening up access to more locations
   ii. Freshmen able to get in all of Old Campus to avoid culture of letting in anyone assuming they are a freshman
g. Examine Plausibility of Schedule Block
   i. Requested by athletes
   ii. Block that generally has classes, clubs, etc
   iii. Look to see if it is something we want to propose
h. Coach Evaluation System
   i. Athletes want way to evaluate their coaches
i. Athletics Attendance Track
   i. To promote more attendance at athletic events
   ii. Track attendance
   iii. IF you go to events you get rewards
j. Referendum Implementation *(Fossil Fuel Divestment)*
   i. Referendum is campus wide vote on a certain issue
   ii. Has not existed in the past
iii. YCC would administer
iv. All students would access Yale Station and vote whether they want Yale to divest from fossil fuels
v. Look into how this process would work
vi. What will regulations look like

k. Extra Curricular Database
   i. Idea from a rep
   ii. Centralized source already exists but not entirely comprehensive

l. Review Family Weekend (Admin request)
   i. Few reps will be on a committee with administrators
   ii. Someone from a cappella
   iii. Someone whose parents visit/ don’t visit

m. Streamline Textbook Sales (programming? Or YaleStation promotion)
   i. Promote YaleStation
   ii. Have programmers create something

n. New Haven, Community Engagement
   i. YCC should look into how to expand community engagement
   ii. Created banner for dining hall staff thanking them after Nemo
      1. Incredible initiative that meant a lot for both students and dining hall staff
      2. Promote sense of community at Yale

10. Budget approval process
    a. Will review budget this week and then vote next week
    b. Budget has always been the same, but not been questioned
    c. New people to examine whether we need everything
    d. Vote on allocations:
       i. Campus Events Fund – managed by ED, overseen by FD
       ii. Administrative Fund – managed and overseen by FD
       iii. Student Organizations Fund – managed and overseen by SOD
       iv. Spring Fling Fund – managed by SFC, overseen by FD
       v. Community Fund – managed and overseen by FD
    e. Finance Director (FD) will present tentative breakdown of funds.
    f. Changes in breakdown of each allocation do not require Council approval.
    g. Changes in fund allocations will require Council approval.
    h. Sent at start of the week; vote next meeting.

11. Trello guidelines
    a. Be careful
       i. Lots of people on different boards
       ii. Don’t mess up the projects!
    b. Specific area boards
       i. Academics, Student Life, University Services, Communications, etc...
    c. Meetings
i. All meetings scheduled are posted
ii. Can see upcoming meetings and add comments
   1. e.g. Ask Danny to find out information from Council of Masters at upcoming meeting
iii. Can see minutes from the meeting
iv. Should also create cards for group meeting for representatives

d. Emails & Publications
   i. Have a survey, report to be published
   ii. Andrew will review requests to be sent out

e. P&D requests
   i. Request for P&D projects
      1. e.g. poster for buttery swipes

f. Project boards
   i. Uploading docs
      1. Attaching a Google doc is best
      2. If you upload a document from your computer, then people editing need to download and upload document
      3. If you are working on proposal in a group, you need to be careful to prevent loss of work
   ii. Conversations
      1. Worthwhile to conduct a lot of conversation on each item
   iii. Tagging –vs- assigning
       1. Can tag - @andrewgrass
          a. Will notify tagged person to take care of a question, task,

12. Project/Task assignment process
   a. First time: Preference sheet – fill out by 10 pm
   b. Email Kyle for special requests
   c. Board will discuss and assign
   d. Criteria:
      i. Preferences
      ii. Experience/Expertise
      iii. Random

13. Refresh weekly schedule & expectations
   a. Council of Representatives
      i. Debate campus issues
      ii. Manage projects
      iii. Vote:
         1. Add/remove project
         2. Referendum
         3. Official statement
         4. Budget allocations
         5. Special Funding
         6. Constitution
         7. Associate members
         8. Impeach
iv. **Committees**
   1. Student Life
   2. Athletics
   3. Academics
   4. Science & Engineering
   5. University Services
   6. Dining
   7. Special Funding (ad-hoc)
   8. Thursday evenings for committee meetings

b. Membership Types
   i. **Full Term Members**
      1. 6 Executive Board
      2. 3 Management Board
      3. 24 Elected Representatives
      4. Associate Representatives
         a. Go to 2 or 3 meetings
         b. Petition Executive Board
         c. Council Votes
      5. Programming Team
      6. P&D Team
      7. Business Team
      8. UOC
      9. Events Committee
   ii. **Associate Members**
      1. Spring Fling Committee
      2. Special Project Contributors (SPC)
      3. Council Committee Associate Members (CCAM)
   iii. **Affiliated Members**
      1. Freshman Class Council
      2. Sophomore Class Council
      3. Junior Class Council

c. Projects
   i. Projects will be assigned Sunday
   ii. Chairs will have office hours on Monday
      1. Go over projects to start working

d. Weekly Schedule
   i. Monday/Tuesday
      1. Meet with Management Board to discuss projects
   ii. Wednesday
      1. Toads or other stuff you want to do
   iii. Thursday
      1. Committee meetings
   iv. Friday
      1. 12 pm – Email Danny with agenda items
      2. 5 pm – Board meeting
   v. Saturday
1. 4 pm – Council meeting
   a. Around 1-1.5 hours
   b. Make sure you can accommodate 2 hours if necessary
2. 10 pm – Submit newsletter items
   a. Send to Andrew earlier if possible
   vi. Sunday
      1. 7 pm – Newsletter sent out
         a. Approval process
         b. 5 pm – Andrew approves
         c. 6 pm – Kyle approves
         d. 7 pm – Danny approves and sent out
   e. Contact with Administration
      i. Done only by board members
   f. Media Policy
      i. Talk to Andrew
   g. Attendance
      i. 2 unexcused absences = impeachment
      ii. 5 absences (incl. excused) = removal
      iii. Notify Andrew in advance
      iv. No cellphones
      v. No laptops
      vi. Pen + notepads
14. Meeting end – 5:30 PM